**Resume**

**Antoinette Ruiz**

**#13 Kent Street,**

**Williamsville.**

**Tel.No. 655-8979, 388-7245**

**e-mail:** [**netty\_v2000@yahoo.com**](mailto:nettyruiz9@gmail.com)

AGE: 33 years

DATE OF BIRTH: 7th January, 1985.

GENDER: Female

RELIGION: Roman Catholic – (I respect all religious beliefs)

OBJECTIVES:

\* To foster social interactions and team spirit.

\* To work professionally and ardently in partnership with all stakeholders.

\* Exercise workmanship, leadership and great communication skill.

\* To Learn and enhance my skills as a better individual

Inspirational Quote : “A dream doesn’t become reality through magic; it takes sweat, determination and hard work.”

EDUCATION:

**Marabella Senior Comprehensive School**

SUBJECTS PASSED GRADE OBTAINED

CXC Examination:

Mathematics III

English A III

English B II

Visual Art II

Social Studies I

Advanced Levels: G.C.E. A Levels

Art

Communication

English Literature

U.W.I. Open Campus Certificate Course

Certificate in E.C.C.E

Sign Language

First Aid Life Skills

Trinidad and Tobago Phlebotomy Training Services

Currently doing Phlebotomy Training

WORK EXPERIENCES

(1) Receptionist – Stackhouse Superfresh Superfoods

(August,2005 – October,2006.

(2) Receptionist,

Accounts,

Pharmacy Assistant, etc – St. Luke’s Medical Clinic

(November, 2006 –August,2017)

EXTRA-CURRICULAR ACTIVITIES:

Site seeing-visiting places of interest- Traveling to new destinations

Art and Craft

Reading and Learning new skills

Learning and Enhancing my knowledge in the Medical field

REFERENCES

Mrs. Vashti Sookhoo

Councillor- Local Government Rep.

Ben Lomand/Hardbargin/ Williamsville - 338-4646

Miss Shoba Ramoutar Maharaj

Visual Art Teacher

Marabella Secondary School - 753-9255 or 649-1132

Dr. Arthur E. Chen

Medical Practitioner

St. Luke’s Medical Clinic - 349-1946, 271-6075 or 652-4324